



## Job Description

**Position Title**  
Festival Production Crew

**Reports To**  
Stage Manager

**Applications due no later than May 31, 2024 – You must be a resident of Rhode Island to apply**  
*Four Positions Available*

## Position Overview

Newport Classical (NC), a premier performing arts organization celebrating classical music, is seeking four (4) Production Crew members to support our iconic summer Music Festival during July 3 – 22, 2024. The stage crew is responsible for the efficient execution of all performance production and logistics, which in turn ensures that our audiences have safe and pleasant experiences while attending our concerts. The Festival includes 27 performances and several additional community events, held at 11 unique venues located primarily in Newport with additional venues in Middletown, Jamestown & Bristol. Daily tasks include set-up of the concert space including staging, PA system, seating, signage etc.

## Key Roles and Responsibilities

Under the direction of the Stage Manager the Production Crew is responsible for:

- Daily stage setup and breakdown, including 4x8 platforms, stairs etc.
- PA setup and breakdown
- Move boxes and equipment to and from venues
- Place chairs for audience seating in accordance with the seating chart specific to that concert and venue and breakdown seating after concert
- Assist with piano moves
- Driving of production vehicle(s) required

## Requirements and Skills

- Excellent communication skills; strong interpersonal and collaborative abilities
- Resourceful, entrepreneurial mindset with roll-up-your-sleeves mentality
- Ability to lift and carry up to 75 pounds for extended periods
- Available to work weekends, evenings, and early mornings; scheduling flexibility highly preferred
- Valid state-issued Driver's License and able to pass a DMV and Background Check
- Interest or background in the performing arts, particularly classical music, a plus
- Must be a resident of the State of Rhode Island
- Must have reliable personal transportation for commutes to work locations in Newport, Middletown, and Bristol.



#### Time Commitment and Compensation

- Position is primarily based in Newport, Rhode Island
- Seasonal position paying \$22.00/hr.
- Time period = July 3 – July 22
- Minimum 40 hrs/week with flexibility to work overtime when needed
- Weekends, evenings, and early morning availability required

#### Application Process

If you are interested in being considered for this opportunity, please send your resume and a letter of interest to [info@newportclassical.org](mailto:info@newportclassical.org)

APPLICATION DEADLINE: Applications due by May 31, 2024

APPLICATION REQUIREMENT: Must be a resident of the State of Rhode Island

*Newport Classical is committed to creating a diverse and inclusive environment and is proud to be an equal opportunity employer. All qualified applications will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, familial status, sexual orientation, national origin, ability, age, or veteran status.*

#### About Newport Classical

Newport Classical is a premier performing arts organization that welcomes people of every age, culture, and background to intimate, immersive musical experiences. We present world-renowned and up-and-coming artistic talents at stunning, storied venues across Newport - an internationally sought-after cultural and recreational destination.

Our iconic summer Music Festival, year-round Chamber Series, and family-friendly, free Community Concerts represent a broad range of composers, formats, artists, and sounds from the classical genre—ensuring there’s something for everyone to enjoy.

We are proud to be an essential pillar of New England’s cultural landscape—and to invest in the future of classical music as a diverse, relevant, and ever-evolving art form.

**MISSION:** To celebrate classical music as a living art form through inspiring concerts in intimate and historic locations.

**VISION:** Newport Classical embraces “Timeless Music for Today” through exceptional concert presentations, and prioritizes meaningful education and engagement opportunities that inspire, instill civic pride in the community, and embrace diversity of expression and artistic interpretation.

Originally founded in 1969 as Rhode Island Arts Foundation at Newport, Inc. and previously known as Newport Music Festival (NMF), Newport Classical has a rich and adventurous musical legacy, presenting American debuts of international artists and rarely heard works. For additional information, visit [newportclassical.org](http://newportclassical.org)